

MINUTES
LOWRY COMMUNITY MASTER ASSOCIATION, INC.
DIRECTORS MEETING
July 28, 2011

CALL TO ORDER: Rob Norris called the meeting to order at 6:06 p.m.

ROLL CALL: The following were present:

- Board of Directors – Rob Norris, Michael Coughlin, Ed Fronheiser, Bryan Schmidt, Bill Munn, Patrick Heck
- Excused Absences – Elizabeth Paulsen, Allie Watson-Gosch, Michael Uhlenkamp
- Mary Carr, LCMA Executive Director
- Loura K. Sanchez, Esq., HindmanSanchez P.C.
- Karen Becker, MSI, LLC

Quorum was present

PUBLIC COMMENT:

Ann Torgerson and Wyatt McCauley, from Lowry Foundation Board, thanked Board and Mary for support of Qdoba concert which was successful. All funds raised will go back to community in terms of community grants which will be available in the fall. Ann extended invitation for any board members to give feedback on re-use options for the Chapel. Rob Norris agreed that concert was a great project for both Foundation and LCMA as partners. Wyatt stressed that part of their mission statement is to support goals of LCMA.

ACTION ITEMS:

- Approval of Board meeting minutes – May 26, 2011. Motion to approve the May 2011 minutes was made by Ed Fronheiser, seconded by Rob Norris. After offering owners an opportunity to comment, the minutes were approved unanimously with those in absence at May meeting abstaining.
- Support of Hangar 2 Farmer's Market – Mary Carr explained that Chuck Woodward has asked that the Board consider supporting the market which is done by EventPro and funded by Hangar 2 Partners, via marketing and/or financial contribution for banners (\$325) or reusable bags with LCMA logo (\$1 per bag); Rob Norris indicated that dollar amounts are within budgeted items. Discussion of how money might be spent and whether funds should be given to a "for-profit" entity and how Towne Center partnering is different or similar.
 - Motion made by Rob Norris to authorize Mary Carr to commit up to \$500 in support of Hangar 2 Farmer's Market with condition that LMCA be promoted, seconded by Bill Munn. After offering owners an opportunity to comment, motion approved unanimously.
- Neighborhood Events Grants – Mary Carr reported that NW Neighborhood has requested LCMA sponsor part of neighborhood annual picnic for \$200. Mary Carr suggested that in the future there be a set process for neighborhood events grants with a set amount available for each neighborhood and that conditions be placed like 1) must be marketed to entire neighborhood; 2) grant is a sponsorship so LCMA would pay an invoice, etc. Board discussed request from NW Neighborhood.
 - Motion made to deny request by NW Neighborhood and direct Mary Carr to develop a standard process for considering grants to all neighborhoods made by Ed Fronheiser, seconded by Rob Norris. After further discussion and offering owners an opportunity to comment, motion approved unanimously.

COMMITTEE REPORTS:

Finance Committee:

- Patrick Heck gave the report. Ed Fronheiser asked what the status was of investments overall. Rob Norris reported investments as a whole up about 4% year to date. Investment Advisor will be asked to attend future board meeting to discuss portfolio performance. Patrick Heck reminded everyone that 2012 budget process needs to be beginning and Finance Committee will meet August 26, 2011 at 7:30 am to vet draft being prepared by Karen Becker and Mary Carr. Motion to approve the financials through June 2011 was made by Rob Norris and seconded by Bryan Schmidt. After offering owners an opportunity to comment, the motion was approved unanimously.

Building and Grounds Committee:

- Bryan Schmidt gave the report and highlighted that lots of design review requests have been reviewed. Signage work continues albeit a little slower than anticipated. Concept drawings will be viewed at next meeting. Building and Grounds has accepted proposal for design services for test plot for xeriscaping in Roslyn medians as previously approved by the board. Committee discussed Denver ordinance allowing chickens, ducks, goats, etc. and will address issue further should it arise.

Communications Committee:

- Foundation suggested Vanessa Fields and Chuck Woodward from Foundation Board also serve on communications committee to help further joint efforts by Foundation and LCMA. Motion made by Rob Norris to appoint Vanessa Fields and Chuck Woodward to committee, seconded by Michael Coughlin. After offering owners an opportunity to comment, the motion was approved unanimously.

Events Committee:

- Mary Carr gave the report. WineWalk was well attended as was Qdoba concert. August 19, 2011 is Movie night (ET) in Crescent Park. Committee is seeking sponsorships and Allie has asked if anyone is interested in sitting in with Towne Center meeting to discuss holiday lights.

Governance Committee:

- Rob Norris reported that there was no meeting. Mary Carr reported that East Park residents were invited to a meeting to discuss "security" concerns in their community. Approximately 50 owners attended as well as police officers, city councilwoman, Mary Carr and several board members. Officers agreed to increase presence in the East Park neighborhood. Mary Carr has also been working with Tom Esler at the Renaissance regarding issues.

Executive Director's Report:

- Mary Carr reported that she has moved all LCMA storage from the Peacekeeper building. Her new office is in Hangar 2, Room 211. Mary Beth Susman is new City Councilwoman and she has been to community and Mary Carr is building relationship with her and her staff. Lowry.org/LCMA page is updated completely with link to MSI site for LCMA. Further website updates are in the pipeline as is a Facebook presence. Business Directory will be redone as well.
- Bill Munn asked for feedback from Mary Carr as she has been in the position for about 90 days. Mary Carr indicated she is loving job and appreciates promptness of board members and volunteers. She reported that a hurdle has been the website.

OTHER ACTION/NEW BUSINESS:

None

ADJOURNMENT:

Motion to adjourn made by Mike Coughlin, seconded by Bill Munn. After offering owners an opportunity for comment, the motion was approved unanimously.

Meeting adjourned at approximately 7:28 p.m.